

St. STANISLAUS COLLEGE

CALENDAR 2017 – 2018

Christmas Term 2017		
September	Activities/Events	Responsibility
1st	Education Month Activities	Admin Staff
4 th	School Re-opens / General Assembly	Principal
4 th – 8 th	Departmental Meetings	Heads of Departments
6 th	Tree Planting Exercise	HoD – Agr. Science – Mrs Burnett
8th	Fire Drill	Mr.Hugo James
13 th	Motivational Talk to Grades 7 to 11 Students	Senior Mistress, Grade Supervisors.
14th	Parent-Teachers Executive Committee Meeting	PTA Chairman – Mr. Eastman
15th	Education Month Schools' Rally at Durban Park	Science Mistress
18 th	Butler & Etheridge House Trials at SSC Ground	Games Master & House Leaders
19 th	Galton & Weld House Trials at SSC Ground	
22 nd	Completion of First Coursework Assessment	Heads of Department
26 th	High Jump at SSC	Games Master & House Leaders
28 th	Other Field Events at SSC Ground	
29 th	Track Events at SSC Ground	
29 th	Annual Attendance Award Ceremony	Senior Mistress - Mrs Henry-Aaron

Continued

Christmas Term 2017 cont'd

October	Activities/Events	Responsibility
1 st – 31 st	Agricultural Month Activities	HoD - Agriculture Sci. – Mrs Burnett
5 th	World Teachers' Appreciation Day	Senior Mistresses and Prefects
6 th	Grades 11 – 13 Meeting for CXC Registration	Deputy Principal
9 th	Senior and Statutory Staff Meeting	Principal
11 th	Staff Development Session	Principal
	Inter Schools Athletic Championships	Games Master – Mr R. Fernandes
9 th – 13 th	Departmental Meetings	Heads of Department
12 th	Parent Teachers Executive Committee Meeting	PTA Chairman – Mr. Eastman
13 th	Completion of Second Coursework Assessment	Heads of Department
	Inter-Zone Athletic Championships	Games Master – Mr R. Fernandes
16 th	Parent Teachers Conference - Grades 10 - 12	Principal
17 th	Parent Teachers Conference - Grades 7 - 9	
19 th	Parent Teachers Executive Committee Meeting	PTA Chairman – Mr. Eastman
20 th	Impromptu Speech Competition	H.O.D English – Ms. Roberts
	Board of Governors Meeting	BoG Chairman – Mr. Chris Fernandes
November		
2 nd	Senior and Statutory Staff Meeting	Principal
	Staff Development Session	
3 rd	Completion of Third Coursework Assessment	Heads of Department
9 th	Parent Teachers Executive Committee Meeting	PTA Chairman – Mr. Eastman
13 th	Feast of St. Stanislaus Kostka	
17 th	Annual Graduation and Prize Giving Ceremony	Co-ordinators: Mrs. Henry-Aaron & Mrs Lackna
24 th	A Mathematics Fair	HoD – Mathematics - Mrs, Greenidge
29 th	Completion of Coursework for the Term	Heads of Departments

Continued

Christmas Term 2017 cont'd

December	Activities/Events	Responsibility
1st	Senior Staff Meeting	Principal
4 th	Statutory Staff Meeting	Principal
	Staff Development Session	
	Submission of Records for the Easter Term, 2018	Deputy Principal
8 th	Completion of Schedules	All Subject and Form Teachers
11 th	Carol Singing	Modern Languages Dept.
12 th	Completion of Report Booklets	All Subject and Form Teachers
	Submission of Report Booklets	Senior Mistresses
13 th	Students' Christmas Lunch	Form Teachers
14 th	Submission of End of Term Schedules	Deputy Principal
	Submission of Completed CIDC	Mrs Wayne Francis
14 th - 15 th	Distribution of Report Booklets	Form Teachers
15 th	Mark Reading and Closing Assembly	Principal
	Staff Dinner	Board of Governors