

St. STANISLAUS COLLEGE

CALENDAR 2016 – 2017

Christmas Term 2016		
September	Activities/Events	Responsibility
5 th	School Re-opens / General Assembly	Principal
5 th – 9 th	Departmental Meetings	Heads of Departments
6 th	Motivational Talk to Grades 7 to 11 Students	Senior Mistress, Grade Supervisors.
	<u>Form 1A, 1B and 1C Photo Session</u>	
7 th	Upper Sixth Parent Teachers Conference	Grade Supervisor – Mr. Skeete
	Motivational Talk to Grades 11 Students	Chairman – Board of Governors
8 th	Staff Development Session	Senior Mistress – Ms. Henry Head of Dept. – Ms. La Fluer
16 th	Parent-Teachers Executive Committee Meeting	PTA Chairman – Mr. Eastman
23 rd	Completion of first Coursework Assessment	All H.O.Ds
26 th	Inter-House Athletics Sports - SSC Compound - High Jump	Games Master
28 th	Inter-House Athletics Sports - SSC Compound - Field Events	Games Master
29 th	Inter-House Athletics Sports - SSC Compound - Track Events	Games Master
30 th	Amerindian Mini Exhibition	HoD Social Studies – Ms. La Fluer
October		
3 rd – 7 th	Departmental Meetings	Heads of Departments
4 th	Senior and Statutory Staff Meetings	Principal
5 th	<u>Teachers Appreciation Day</u>	Senior Mistresses and Prefects
6 th	Grades 11, 12 & 13 Parent Teachers Conference	Deputy Principal & Grade Supervisors
11 th	Staff Development Session	Head of Department – Mrs Najuma Greenidge

Continued

Christmas Term 2016 cont'd

October	Activities/Events	Responsibility
14 th	Completion of Second Coursework Assessment	Heads of Department
20 th	Parent Teachers Conference - a.m. Grades 7 - 10 - p.m. Grades 11 - 13	Grade Supervisors & Subject Teachers
21 st	Impromptu Speech Competition	H.O.D English – Ms. Roberts
29 th	P.T.A Annual General Meeting	PTA Chairman – Mr. Eastman
November		
2 nd	Senior and Statutory Staff Meeting	Principal
4 th	Completion of Third Coursework Assessment	Heads of Department
10 th	Staff Development Session	Senior Teacher
25 th	Annual Graduation and Prize Giving Ceremony	Co-ordinators: Ms. La Fluer & Mrs Rodrigues-Duff
25 th	Parent Teachers Conference – Grade seven	Ms. Wayne, House Mistress
30 th	Completion of Coursework for the Term	Heads of Departments
December		
1 st	Senior and Statutory Staff Meeting	Principal
5 th	Completion of Schedules	All Subject and Form Teachers
6 th	Staff Development Session	Principal
9 th	Completion of Report Booklets	All Subject and Form Teachers
12 th	Submission of Report Booklets	Senior Mistresses
13 th	Submission of Records for the Easter Term	Deputy Principal
14 th	Submission of Schedules	Deputy Principal
	Students' Christmas Lunch	Form Teachers
15 th	Distribution of Report Booklets	Form Teachers
16 th	Mark Reading and Closing Assembly	Principal